The Small Grants Programme for 2020-21 is focused on supporting young people following the impact of Covid 19. Many elements of the programme have been changed this year to allow for these different measures. When completing this form please read through the accompanying guidance notes. This will give more information on the purpose of the programme for this year along with key information to assist with completion of the application form. If you have any questions or need any help call us on (028) 9056 6429 / (028) 9056 6952 or email [sgp@eani.org.uk](mailto:Krystle.dempster@eani.org.uk)

1. **Contact person details (young person)**

**First name Surname Age Gender**

**Address (of your Youth Organisation/Youth Club)**

**Postcode**

**Contact phone number Mobile number** (if applicable)

**Email address** (this should be an email address you use and check regularly)

**The contact person should be a member of the youth group applying for the grant**. This will be the person we contact regarding the application (any contact will be prearranged with the youth leader)**. In a small number of cases this may not be possible** and another person, for example, a youth worker or volunteer, is needed to act as the contact person**. If this is the case please explain why in the space below and submit along with the application form evidence of the group planning the activities e.g. Photos of group work or planning sheets.**

|  |
| --- |
|  |

1. **Youth Organisation details:**

Youth Organisations must be Education Authority Youth Service registered. (See guidance notes for the role of the Youth Organisation)

2a. Complete the details below of your Youth Organisation and person in it who will support your project. (Must be completed by a leader in your Youth Organisation)

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of organisation | | | |  | | | | | | | | |
| Title |  | | Forename |  | | Surname | | |  | | | |
| Position in organisation | | | |  | | | | | | | | |
| Landline | |  | | | | | Mobile | | |  | | |
| Email | |  | | | | | | | | | | |
| Are you registered with EA Youth Service? | | | | | Yes | | |  | | | No |  |

1. **Project details**

**3a. Project name**

**3b. Please confirm how many children/young people are making the application?**

**3c. What is the age range of young people directly involved in making this application**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **4-8** |  | **9-13** |  | **14-18** |  | **19-21** |  | **22-25** |  |

**3d. How many young people will be taking part in the overall project?**

**3e. What is the age range of young people taking part in the overall project?**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **4-8** |  | **9-13** |  | **14-18** |  | **19-21** |  | **22-25** |  |

**3f.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project start date** |  | **Project end date**  **(All projects must end 31st March 2020)** |  |

1. **Project Plans**

**4a. Using the guidance at the side, why do you want to do this project and what do you want to achieve? How will it support the growth of young people during the Pandemic?**

|  |  |
| --- | --- |
|  | For example, tell us:  What you plan to do?  Why you want to do it?  What is the purpose of your project?  What outcomes do you want to see?  **MAX 250 WORDS** |

**4b. Using the guidance at the side, explain your project in more detail and how you will accomplish your goals**

|  |  |
| --- | --- |
|  | For example, tell us:  What you plan to do?  What activities will you do?  Where and when will you complete your activities?  How will the funding benefit your project?  **MAX 300 WORDS** |

1. **Project Costs**

**5a. How much is your project going to cost and how much will you need from Small Grants?**

Please see pages 2 & 3 of the small grants guidance notes for details of what can be funded.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **A** |  | **B** |
| **Item or activity** |  | **Total Activity Cost** |  | **Amount required from Small Grants** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **TOTALS** | **£** |  | **£** |  |

**5b. If the total in column ‘A’ is higher than column ‘B’, tell us in the table below where the rest of the funding will come from?** (Refer to the guidance notes)

|  |  |  |
| --- | --- | --- |
| **How much?** | **Where from?** | **Is it in place or still to be raised?** |
|  |  |  |
|  |  |  |
|  |  |  |

1. **Declaration and Consent (by applicant)**

**I declare that the information provided in this application form is accurate.**

|  |  |  |  |
| --- | --- | --- | --- |
| Contact person’s **Signature** |  | **Date** |  |
| Sponsor organisation **Signature** |  | **Date** |  |

**Returning Applications**

**Hard copies of Applications can be returned to: Youth Service** **Small Grants Programme, Education Authority, Grahamsbridge Road, Dundonald, Belfast, BT16 2HS.**

**OR:**

**Applications may be submitted by email to:** [sgp@eani.org.uk](mailto:Krystle.dempster@eani.org.uk)

**\*\*Applications will remain open until 15th January.\*\***

**Those applications received by 19th October 2020 will be assessed in the first round of funding. Later applications received by 15th January 2021 will be assessed at the second round of funding. See guidance notes for date timeline.**